

PUTLEY PARISH COUNCIL

Parish Clerk – Mrs C Stallard Daniels, Donnington Court, Ledbury, HR8 2HX,
Tel 01531 890273, email Putleyclerk@hotmail.co.uk

Minutes of the Parish Council meeting on Thursday 25th July 2019 At 7.30 in the Putley Parish Hall Meeting Room

Present: Councillors Denman, Herbst and Stanier, Mr Bodger, Mr Booth and Mr Foster. Two people from Putley Press were also in attendance.

1. To elect a Chairman.
Resolution: Councillor Stanier was elected unanimously, proposed Councillor Herbst, seconded Councillor Denman.
2. To co-opt new Councillors:
Resolution: Guy Bodger, Andy Booth and Simon Foster were co-opted, proposed Councillor Stanier, seconded Councillor Denman.
3. To receive apologies for absence.
Apologies were received and accepted from Councillor Daly.
4. To record any Declarations of Interest and consider any Requests for dispensations.
There were no declarations.
5. To receive a report from the Herefordshire Council Ward Member.
Councillor Lester was unable to attend the meeting.
6. Public Participation. Please note that decisions cannot be made on items not on the agenda.
7. To consider a request from the Putley Press for a grant.
Mr Sandford and Mr Glanville outlined proposals for the future of Putley Press, which include renaming it to Cider Press from September and extending the circulation to other Parishes.
Resolution: As the Council does not have a Grants Policy advertising space for the Parish Council will be taken out for 4 publications.
8. To approve the minutes of the Parish Council Meeting held on 13th May.
Resolution: The minutes were approved and signed.
9. To elect other officers: Finance officer, Lengthsman Administrator, Emergency co-ordinator, Parish Footpaths Officer, HALC Representative, Parish Hall Representative

Finance Officer	Councillor Daly
Lengthsman Administrator	Councillor Herbst
Emergency Coordinator	Nigel Rolinson
Parish Footpaths Officer	Councillor Denman
Parish Hall Representative	Councillor Stanier

Planning sub group	Councillor Foster
Webmaster	Councillor Bodger
Putley Press representative	Councillor Booth.

10. Finance:

- a. To consider payment of outstanding accounts and note payments between meetings.

Clerks salary July and August

Internal Auditor £100.00

Clerks salary June

HMRC £29.40

Zurich Insurance £257.60

Ledbury Computer Care £66.00

Resolution: The payment of accounts was approved.

- b. To complete the Annual Governance statement.

Resolution: The Annual Governance statement was completed.

- c. To consider the Accounting Statements.

- d. To approve the Accounting Statements.

Resolution: The Accounting statements were considered and approved.

11. Planning: To consider planning application 192365, Reserved matters following approval of 180671/0, dwelling and garage at Lazy Acre, Putley Common.

Resolution: Putley Parish Council does not support the application as it does not meet the criteria set out in the Putley Neighbourhood Development Plan.

Policy Put 1 para 3.23 – new housing proposals are expected to meet the need for 2/3 bed accommodation.

Policy Put 8.1 – the proposed property is disproportionately large for the site. The Council maintains that the scale, height and mass of the proposed building in relation to other properties and the wider landscape is inappropriate.

Policy Put 4 states that ‘proposals for housing on infill sites.....will be supported where they respect the settlement pattern and can be shown to be of a size and type to meet local requirements and improve the mix of housing’. This proposal does not respect the settlement pattern (the space between Lazy Acres and proposed developments brings to mind suburban cookie cutter housing estates), is not of a size to meet local requirements and will certainly not improve the mix of housing

12. To consider the reduction of the meeting cycle from 10 meetings per annum to 6, with additional meetings being called if required to consider planning applications.

Resolution: Council approved the reduction in meetings, which will be held in January, March, May (with Annual meeting), July, September and November, with extra meetings called as necessary for urgent Council business.

13. To consider a change of Clerks hours.

The change in hours was noted.

14. To consider changing the email supplier to the Parish Council

The email will be changed to Putleyclerk@gmail.com.

15. To note the date of the next meeting, scheduled for Thursday 19th September 2019.

Future meeting will be scheduled for November 21st, January 16th, March 19th and May 21st.