

# PUTLEY PARISH COUNCIL

Parish Clerk – Mrs C Stallard Daniels, Donnington Court, Ledbury, HR8 2HX,  
Tel 01531 890273, email [Putleyclerk@gmail.co.uk](mailto:Putleyclerk@gmail.co.uk)

## Minutes of the Annual Parish Council meeting on Thursday 21<sup>st</sup> May 2020 At 7.30 by Zoom video link

Present: Councillors Stanier, Herbst, Denman, Daly, Booth, Foster and Bodger.

1. To elect a Chairman.  
Councillor Stanier was elected as Chairman.
2. To elect a Vice Chairman.  
Councillor Herbst was elected as Vice Chairman.
3. To record any Declarations of Interest and consider any Requests for dispensations.  
There were no declarations of interest.
4. To approve the minutes of the Parish Council Meeting held on 19<sup>th</sup> March.  
**Resolution:** The minutes were approved.
5. To elect other officers: Finance officer, Lengthsman Administrator, Emergency co-ordinator, Parish Footpaths Officer, HALC Representative, Parish Hall Representative.  
The Officers were re-elected en bloc.
6. Finance:
  - a. To consider payment of outstanding accounts:  
Clerks salary May & June  
Zurich Insurance: £257.60
  - b. To note finance report and bank balances:  
The current account stands at £7535.83 and the reserve account £11063.97
  - c. To complete the Certificate of Exemption.  
**Resolution:** The outstanding accounts were approved, bank balances noted and Certificate of Exemption completed by the Chairman.
7. Planning:
  - a. To consider response to planning application 201164, land adjacent to Lazy Orchard, Putley  
**RESOLUTION:** Putley Parish Council is unable to fully support this application for Reserved Matters and wish to state the following:
    1. We supported the original outline planning application for a 3-bedroom house (180671) as this was in line with local housing needs as set out in our emerging NDP (PUT2/3.23: Development needs and requirements) and appeared to be of an appropriate scale in relation to adjacent properties and in keeping with the established character of the settlement (PUT2/3.25: Development needs and requirements).

2. We also support aspects of this application for Reserved Matters in relation to access and landscaping.
  3. We have specific concerns however about the scale (and consequently other aspects of the Reserved Matters, Namely layout and appearance),
  4. We are concerned that this application represents a material change from a 3-bedroom to a 4-bedroom house, which we consider to stretch the use of reserved matters.
  5. This revised proposal does not meet the local need for 2/3-bedroom accommodation identified in the Putley NDP and the proposed scale of the building in relation to other properties (particularly adjacent Plot2) and the wider landscape is inappropriate.
- b. To consider response to planning application 201197, Lower Court Farm, Putley.  
**RESOLUTION:** Putley Parish Council supports the application on the basis that the existing building will be converted as seasonal accommodation only for seasonal agricultural workers and will therefore be occupied for a limited number of weeks each year.
8. To receive a report from the Footpath Officer.  
Councillor Denman presented a report covering Lady's Wood, new pedestrian gate on PT7 and metal field gate on PT22.
  9. To consider content for the Cider Press:  
Councillor Booth advised that information on the COVID-19 contact group for parishioners needing assistance with shopping etc. and that Parish Council meetings are at present held as virtual meetings has been included on the Parish Council page in the edition of the Cider Press which has just gone to print.
  10. To consider the Parish Council response to the COVID-19 situation:  
The contact group has worked well on an informal basis with residents in touch for things other than COVID related issues.
  11. To note the date of the next meeting, scheduled for Thursday 16<sup>th</sup> July 2020.

Signed

***C Stallard Daniels***

Clerk to the Parish Council

18 June 2020