

# PUTLEY PARISH COUNCIL

Parish Clerk – Mrs C Stallard Daniels, Donnington Court, Ledbury, HR8 2HX,  
Tel 01531 890273, email Putleyclerk@hotmail.co.uk

**Councillors are summoned to attend the Parish Council meeting on  
Thursday 21<sup>st</sup> November 2019  
At 7.30 in the Putley Parish Hall Meeting Room**

## Agenda

1. To accept any Apologies for Absence.
2. To record any Declarations of Interest and consider any Requests for dispensations.
3. To receive a report from the Herefordshire Council Ward Member.
4. Public Participation. Please note that decisions cannot be made on items not on the agenda.
5. To consider approval of minutes of the Parish Council Meetings held on 19<sup>th</sup> September and 17<sup>th</sup> October, previously circulated.
6. Planning:  
To consider Planning Applications referred for comment:
  - a. 193469, Proposed use of land for siting a Shepherds Hut and instillation of a package treatment plant, land south of Fairview, Putley.
  - b. 193791, Proposed change of use of former business premises to single dwelling including extension and detached garage, Dragon Orchard, Putley.
  - c. An informal enquiry regarding the erection of a field shelter for sheep and plum harvesting.
7. Finance:
  - a. To consider payment of outstanding accounts.  
Clerks salary November and December  
Clerks expenses April – October  
The Cider Press                      Editorials                      £300.00
  - b. To note finance report and bank balances
  - c. To set the budget and precept for 2020/21
  - d. To receive update of the Banking Mandate

8. Highways/Footpaths.
  - a. To receive a report from the Lengthsman Coordinator if available.
  - b. To confirm who will carry out any work required.
  - c. To receive a report from the Footpath Officer if available.
9. To receive an update on the website and emergency plan.
10. To receive an update on the Cider Press.
11. To consider the planting of trees in the Parish as part of a climate change policy.
12. To consider siting a bench in the Parish.
13. To receive agenda items for the next meeting.
14. To note the date of the next meeting, scheduled for Thursday 16<sup>th</sup> January 2020.

Signed ***C Stallard Daniels*** Clerk to the Parish Council 19 November 2019