

# PUTLEY PARISH COUNCIL

Parish Clerk – Mrs C Stallard Daniels, Donnington Court, Ledbury, HR8 2HX,  
Tel 01531 890273, email Putleyclerk@hotmail.co.uk

## **Councillors are summoned to attend the Annual Parish Council meeting on Thursday 21<sup>st</sup> May 2020 At 7.30 by Zoom video link**

### **Agenda**

1. To elect a Chairman.
2. To elect a Vice Chairman.
3. To receive apologies for absence.
4. To record any Declarations of Interest and consider any Requests for dispensations.
5. To approve the minutes of the Parish Council Meeting held on 19<sup>th</sup> March.
6. To elect other officers: Finance officer, Lengthsman Administrator, Emergency co-ordinator, Parish Footpaths Officer, HALC Representative, Parish Hall Representative.
7. Finance:
  - a. To consider payment of outstanding accounts:  
Clerks salary May & June  
Zurich Insurance: £257.60
  - b. To note finance report and bank balances:  
The current account stands at £7535.83 and the reserve account £11063.97
  - c. To complete the Certificate of Exemption
8. Planning:
  - a. To consider response to planning application 201164, land adjacent to Lazy Orchard, Putley
  - b. To consider response to planning application 201197, Lower Court Farm, Putley.
9. To receive a report from the Footpath Officer.
10. To receive a report from the Lengthsman Coordinator.
11. To receive an update on the Parish Emergency Plan.
12. To receive an update on the Website.
13. To consider content for the Cider Press.
14. To consider the Parish Council response to the Covid-19 situation.
15. To receive agenda items for the next meeting.
16. To note the date of the next meeting, scheduled for Thursday 16<sup>th</sup> July 2020.

Signed

***C Stallard Daniels***

Clerk to the Parish Council

18 June 2020

Suggest that the other officers are elected en bloc and reviewed at the next face-to-face meeting.

That responses to the planning applications are discussed as far as possible in advance of the meeting and a resolution agreed. I have been granted an extension on the Lazy Orchard application until 29<sup>th</sup> May.