

# PUTLEY PARISH COUNCIL

Parish Clerk – Mrs C Stallard Daniels, Donnington Court, Ledbury, HR8 2HX,  
Tel 01531 890273, email Putleyclerk@gmail.co.uk

## Minutes of the Parish Council meeting on Thursday 21<sup>st</sup> January 2021 At 7.30 by Zoom

Present: Councillors Stanier, Herbst (Chair), Denman, Bodger, Daly & Booth.  
Also in attendance Councillor Lester.

1. To record any Declarations of Interest and consider any Requests for dispensations.  
There were no declarations of interest.
2. To receive a report from the Herefordshire Council Ward Member: Councillor Lester reported on a decision to take the Hope Centre in Bromyard back 'in house'. Paul Walker, formerly Chief Executive from Harrow has been appointed as the new HCC Chief Executive. The proposed budget in crease of 4.99% will be debated at full Council on 12<sup>th</sup> February. Council is considering the use of reserves to repay the almost sixteen million pounds debt incurred by the cancellation of the by passes. Council is also considering response to declaring a Climate Emergency. In response to questions from Councillors Boothe and Bodger regarding the slow roll out of Fastershire Councillor Lester will contact the appropriate official for a response. The Ward Member was thanked for his much appreciated contribution to the meeting.
3. Public Participation. Please note that decisions cannot be made on items not on the agenda.  
There were no members of the public in attendance.
4. To approve the minutes of the Parish Council Meetings held on 19.11.2020  
**RESOLUTION:** The minutes were approved.
5. Finance:
  - a. To consider payment of outstanding accounts:  
Clerks salary January and February.
  - b. To note invoice paid between meetings:

Grass Cutting	£384.00
Hall hire	£10.50
  - c. To note finance report and bank balances.  
**RESOLUTION:** Payment of outstanding accounts was approved, invoices paid between meetings and financial reports were noted.

6. Planning:

- a. Application number 204194 Land at Lazy Acre, Putley: Outline application for dwelling and garage utilising existing access.
- b. Application number 204311 Land at Lazy Acre, Putley: Application for reserved matters following outline permission 174428, proposed dwelling utilising existing access.

**RESOLUTION:** Putley Parish Council supports the applications as they address the following criteria in the Putley Neighbourhood Development Plan:  
Policy PUT1: Sustainable development – especially paragraph 3.23 which stipulates the local need for 2 & 3 bed accommodation,  
Policy PUT2: - Development needs and requirements. The proposed development is considered to be of appropriate scale and character.  
Policy PUT4: Putley Common – the proposed development is considered to respect the settlement pattern and to be of a size and type to meet local needs which will improve the mix of housing.

- c. Lucknow Cottage: Councillor Herbst updated Council on the application, which Putley Parish Council did not support, and has serious concerns as the Agent has stated there is no issue with a storm drain. Councillor Herbst will take some photos and copy to the Ward Member, who will ensure that the Planning officer is reminded of the concerns of the Parish Council.

7. Highways/Footpaths:

- a. To receive a report from the Lengthsman Coordinator.  
Councillor Herbst reported that the road near Lower Wonder has collapsed. The Lengthsman has taped it off as a precaution and it has been logged on the Council website. An apparently new land drain at Aylton Green is discharging water onto the roadway, which in the current cold weather had resulted in dangerous icing. It was noted that the Lengthsman was doing an excellent job clearing drains, gullies and grips during the recent storms.
- b. To receive a report from the Footpath Officer.  
Councillor Denman confirmed that finger posts immediately adjacent to any highway now have to be maintained by Balfour Beatty. Locality Stewards are no longer responsible for footpaths and would come under the responsibility of a new appointment. Councillor Denman has been supplied with some spare wooden flags to replaced damaged ones. A new stile to replace the one at the top of Church Lane has been delivered and fitted, many users have commented on it. Recent rain and loss of tree cover has resulted in very muddy paths, and a culvert at the bottom of Twerne Meadow has been damaged. The landowner is aware and temporary measures are in place. The route of PT15 was discussed and work is need to reinstate the correct Right of Way.

8. To consider the Council's position on the Putley play area.

It is considered that a meeting with the current housing association is required to clarify the position of the Parish Council. Clerk will contact the relevant people to arrange. Councillor Denman was thanked for pursuing this.

9. To receive an update on the Parish Emergency Plan.  
Councillor Bodger as been looking at other suitable plans and had advice from Ian Baker at HCC. He will use this as a template and will be working on the next draft.
10. To receive an update on the Parish Council website.  
The site has been checked for compliance with relevant bodies and passed to the site host.
11. To note the email regarding tool hire and the 2021 Census and discuss content for the next Cider Press.  
The tool hire email was noted, it is felt that no items need to be hired.  
The 2021 Census was discussed and it was decided that it would be a good topic for the Cider Press. Councillor Denham asked if a request could be put in regarding the whereabouts of 'The Riley Estate Map'. Councillor Denman will also write a piece for the Putley Press on the control of dogs on the footpaths.
12. With regard to the Settlement Hierarchy Questionnaire, it was considered that it is a very crude tool which could easily lead to erroneous conclusions. Councillor Booth will respond by ticking questions that are clearly answerable, crossing out those where there is doubt and backing up with a covering letter.
13. To receive an update on the Casual Vacancy on the Council.  
There is currently no progress.
14. To receive agenda items for the next meeting.
15. To note the date of the next meeting, scheduled for Thursday 18<sup>th</sup> March 2021

Signed

***C Stallard Daniels***

Clerk to the Parish Council

22 February 2021