

PUTLEY PARISH COUNCIL

Parish Clerk – Mrs C Stallard Daniels, Donnington Court, Ledbury, HR8 2HX,
Tel 01531 890273, email Putleyclerk@hotmail.co.uk

Councillors are summoned to attend the Annual Parish Council meeting on Thursday 20th May 2021 At 7.30 in Putley Village Hall

Agenda

1. To elect the Chairman and to sign the Declaration of Office.
2. To elect the Vice Chairman and to sig the Declaration of Office.
3. To receive apologies for absence.
4. To record any Declarations of Interest and consider any Requests for dispensations.
5. To approve the minutes of the Parish Council Meeting held on 19th March 2021
6. To elect other officers: Finance officer, Lengthsman Administrator, Emergency co-ordinator, Parish Footpaths Officer, HALC Representative, Parish Hall Representative.
7. Finance:
 - a. To note payments between meetings:

Local PC Care	Upgrading Council computer & anti virus	£190.00
Centrewire	Self closing gates for footpaths	£640.00
 - b. To consider payment of outstanding accounts:
Clerks salary May & June
Zurich Insurance: £257.60
 - c. To approve the year end finance report and bank balances:
The current account stands at £9657.21 and the reserve account £11066.66
 - d. To complete the Certificate of Exemption
8. Planning:
 - a. To consider a response to Planning Application 210868, Proposed two storey dwelling and detached garage with first floor office and demolition of existing dwelling.
9. To receive a report from the Footpath Officer.
10. To receive a report from the Lengthsman Coordinator.
11. To receive an update on the Parish Emergency Plan.
12. To receive an update on the Website.
13. To consider content for the Cider Press.
14. To receive agenda items for the next meeting.

15. To note the date of the next meeting, scheduled for Thursday 16th July 2020.
However, an interim meeting will be required to receive and approve the Auditors report and approve the Annual Governance Statement and Annual Accounting statements for the External Auditor, which must be displayed on the website by 1st July.

Signed ***C Stallard Daniels*** Clerk to the Parish Council 09 August 2021