

PUTLEY PARISH COUNCIL

Parish Clerk – Mrs C Stallard Daniels, Donnington Court, Ledbury, HR8 2HX,
Tel 01531 890273, email Putleyclerk@gmail.com

Minutes of the Parish Council meeting on Tuesday 21st March 2023 At 7.30 in Putley Village Hall

Present: Councillors Booth, Webster, Denman, Bodger and Herbst. Also in attendance Ward Councillor Lester and a member of the public.

1. To elect a chairman for the meeting.
Councillor Boothe was elected Chairman for the meeting.
2. To receive apologies for absence.
Apologies were received from Councillor Daly
3. To record any Declarations of Interest and consider any Requests for dispensations.
There were no Declarations of Interest.
4. To receive a report from the County Councillor.
Councillor Lester reported on the Council meeting on 2nd March. Topics included a city masterplan consultation, more funding to look into an eastern crossing link to the city, a local transport plan, more areas to be taken 'in house' from the Balfour Beatty contract and creating a prospectus for restoring river health.
5. To approve the minutes of the Parish Council Meetings held on 17th January 2023
Resolution: The minutes were approved.
6. Finance:
 - a. To consider payment of outstanding accounts and note payment between meetings:
Clerks' salary & expenses March & April
HMRC Income tax on Clerks salary
UBE Website licence fee £195.36
HALC Subscription fee £396.05
Hall hire Jan & March meetings £27.00
 - b. To note the balance at the bank: current account £10,414.38 and deposit account £11,107.01
 - c. To note the interest being received on the Business Reserve Account
Resolution: Payment of accounts was approved; bank balances and interest rate were noted.
7. To receive a report from the Lengthsman Coordinator.
Councillor Herbst reported that the Lengthsman has cleaned some gullies and drains and is looking to locate a jet washer.
8. To receive an update on the Parish Emergency Plan.
Councillor Bodger reported that the plan is in the process of being updated, however checks need to be made before it can be completed.
9. To receive an update on the Website.
Councillor Bodger has been liaising with UBE to ensure the site is secure.

10.To receive a report from the Tree Warden

Councillor Webster explained the hierarchy of the tree warden system, her role and the areas looked at, including planning applications and tree preservation orders.

11.To receive an update on the play area.

Councillor Herbst proposed that the goal posts and climbing equipment are removed as no longer fit for purpose. Councillor Webster suggested planting a wild fruit hedge. Clerk will ask Platform Housing when the last inspection was carried out.

12.To discuss areas the Council could help with investment.

Proposals include benches in strategic places to assist walkers and planting a special tree.

13.To discuss the verge cutting.

Clerk will contact Balfour Beatty to establish how areas are designated.

14.To note the arrangements for the upcoming elections.

Arrangements were confirmed and application packs available for prospective candidates.

15.To receive agenda items for the next meeting.

It was requested that the parking and littering at Durlow Common was put onto the agenda.

15.To note the date of the next meeting, Tuesday 16th May 2023. This will be the open Parish meeting first at 7pm followed by the full Council meeting.

Signed

C Stallard Daniels

Clerk to the Parish Council

21 December 2023