

**PUTLEY PARISH COUNCIL**

Parish Clerk – Mrs C Stallard Daniels, Donnington Court, Ledbury, HR8 2HX,  
Tel 01531 890273, email Putleyclerk@gmail.com

**Councillors are summoned to attend a Parish Council meeting on  
Tuesday 21<sup>st</sup> March 2023  
At 7.30 in Putley Village Hall  
Agenda**

1. To elect a chairman for the meeting.
2. To receive apologies for absence.
3. To record any Declarations of Interest and consider any Requests for dispensations.
4. To receive a report from the County Councillor.
5. To approve the minutes of the Parish Council Meetings held on 17<sup>th</sup> January 2023
6. Finance:
  - a. To consider payment of outstanding accounts and note payment between meetings:  
Clerks' salary & expenses March & April  
HMRC    Income tax on Clerks salary  
UBE      Website licence fee                    £195.36  
HALC    Subscription fee                                £396.05  
Hall hire Jan & March meetings            £27.00
  - b. To note the balance at the bank: current account £11,788.71 and deposit account £11,107.01
  - c. To note the interest being received on the Business Reserve Account
7. To receive a report from the Footpath Officer.
8. To receive a report from the Lengthsman Coordinator.
9. To receive an update on the Parish Emergency Plan.
10. To receive an update on the Website.
11. To receive a report from the Tree Warden
12. To receive an update on the play area
13. To consider content for the Cider Press.
14. To discuss areas the Council could help with investment.
15. To discuss the verge cutting.
16. To receive agenda items for the next meeting.
15. To note the date of the next meeting, May 2021, date to be confirmed.

Signed

***C Stallard Daniels***

Clerk to the Parish Council

21 December 2023