

Putley Parish Council Meeting

Minutes of the meeting held in Putley Parish Hall
on Wednesday 15th November 2017

Present: Councillors Green, Rolinson, Harris, Denman & Herbst.

1. To receive apologies for absence.
Apologies were received and accepted from Councillor Daly.
2. To receive Declarations of Interest.
There were no declarations of interest.
3. To consider the co-option of a Councillor.
RESOLUTION: Norman Stanier was co-opted by unanimous vote following a presentation.
4. Public Participation and Ward Members Report.
Councillor Lester updated Council on Herefordshire Council matters: A Stakeholders event has been held to refresh the Children's plan, covering general wellbeing and safeguarding. Pixley Council, Balfour Beatty and the Police held a meeting to discuss the proposed speed limit on the road between Pixley and Preston's Cross.
5. To confirm the minutes of the meetings on 19th October and 1st November as a correct record.
RESOLUTION: That Council approve the minutes of the meetings as a correct record.
6. Financial Matters:
 - 6.1 To receive and approve a summary of receipts and payments
RESOLUTION: The summary was approved.
 - 6.2 To approve invoices for payment

Clerks salary for November	
Putley Play Area grass cutting	£384.00
Servern Print (for Neighbourhood Development Plan)	
	£213.60
- RESOLUTION:** Council approved the payments
- 6.3 To consider the draft budget for 2018/19
RESOLUTION That Councillors Green and Rolinson meet with the Clerk to finalise.

7. To receive a report on the Neighbourhood Plan and consider any actions required.

Clerk reported that several acknowledgements have been received for the draft NDP, but to date no comments.

8. To receive an update on the Parish Council Website

The website is almost finished, however the link to planning applications is not active and Clerk is having problems putting agenda and meeting minutes onto the site.

9. To consider a request for a grant and formulation of a grants policy.

RESOLUTION: To defer to the next meeting.

10. To set the schedule of meetings for 2018.

RESOLUTION: That meetings would be held on the third Thursday of each month.

11. To confirm the date of the next Council Meeting.

The meeting is scheduled to be held on Thursday 21st December 2017 in the Parish Meeting Room.

Chairman

Date