

Putley Parish Council Meeting

Minutes of the meeting held in Putley Parish Hall
on 15th February 2017

Present: Councillors Herbst (Chairman), Daly, Denman, Harris & Hastilow

1. To receive apologies for absence
Apologies were received and accepted from Councillors Green & Rolinson.
2. To receive Declarations of Interest
There were no declarations of interest.
3. Public Participation and Ward Members Report
Councillor Lester sent his apologies. In a written report, he advised that the Council precept will rise 3.9%, and that he is continuing to prioritise the Children and Young People's Plan.
4. To confirm the minutes of the meeting on 19th January 2017 as a correct record.
RESOLUTION That Council approved the minutes of the meeting as a correct record with the following amendment: The Steering Group had met before the Council meeting, and that the report of the meeting would be forwarded to Councillors and reports to accompany the PPC minutes in future. When approved, reports will go onto the noticeboard with the Council minutes.
5. Planning matters
 - 5.1 To consider an update on Planning Application 163853.
The Clerk advised that the application has been refused.
 - 5.2 To consider the updated procedure regarding Planning Applications.
RESOLUTION That the item be deferred until the next meeting.

It was noted that Councillor Hastilow is attending a planning training course with HALC.
6. Financial Matters:
 - 6.1 To receive and approve a summary of receipts and payments
RESOLUTION: The summary was approved.
 - 6.2 To approve invoices for payment
Clerk's salary for January
Upper Bridge Enterprises £150.60 Website costs
HALC £324.12 Annual subscription
NDP Costs £80.00
Lengthsman £170.50
Groundwork UK £356.06 Balance of NDP grant

RESOLUTION: Council approved the payments

7. To receive the Footpath and P3 Scheme report and consider any actions required.
Councillor Denman reported that inspection to assess the requirements for the next financial year were ongoing. Signposts have arrived and are ready to be installed. The new gates were scheduled to arrive 17/02/17, donations have been received towards the cost of these. An underspend of £143.50 has been identified from 2015 and will be brought forward.
8. To receive the Lengthsman Scheme report and consider any actions required.
9. Councillor Herbst reported that one of the new salt bins has still to arrive and that the other new bin has been damaged on ice, and that culverts are blocked in two locations.
RESOLUTION: That a concrete culvert and pipe are installed at Coldmoor Farm, and that the culvert by Dragon Orchard is dealt with.
10. To receive a report on the Neighbourhood Plan and consider any actions required.
Councillor Herbst is working on the application form for the next tranche of funding and will bring to the next meeting for information.
Reports of meeting and the draft report and comments had been circulated to Councillors.
RESOLUTION: That the report of the meeting on 18th January is accepted. The draft report and comments has been received and approved. The report will be emailed to all attendees of the open meetings, and copy made available to read for reference at the Post Office and Prancing Pony.
11. Highways:
Councillor Herbst advised that the 'Children Crossing' sign has been ordered.
The Clerk advised that the Enforcement Officer from Herefordshire Council Planning department has visited the stables regarding drainage.
12. To receive an update on the Parish Council Website
The Clerk advised more work has been and it anticipated that the site will be live by the end of March.
13. Clerk's appraisal
RESOLUTION: That this item be deferred to the next meeting.
14. Clerk's report
The Clerk advised that the application for a Defibrillator for the village has been approved.
15. To confirm the date of the next Council Meeting
The meeting is scheduled to be held on Thursday 16th March 201 in the Parish Meeting Room at 7.30.

Chairman

Date